

Example:

School Name:

Project Name: Stopping Stigma

Contact Person: BCHU

Date Range of report: January 2024-June 2024

Starting Balance: \$0.00

<u>Date</u>	<u>Description</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>	<u>Notes</u>
Jan 8, 2024	Grant Money Received	\$1000.00		\$1000.00	
February 6, 2024	Supplies for Information booths		(\$95.10)	\$904.90	
February 6, 2024	Journals		(\$90.40)	\$814.50	20 @ \$4.00 GST 10.40
April 4, 2024	Games for health fair		(\$75.00)	\$739.50	
April 4, 2024	Snacks and refreshments		(\$200.00)	\$539.50	Total for 3 events
May 1, 2024	Prizes for health fair		(\$50.00)	\$489.50	
May 1, 2024	Yoga mats		(\$169.33)	\$320.17	15 @ \$9.99 GST 19.33
June 25, 2024	Celebration food		(\$200.00)	\$120.17	
<u>Total</u>		\$1000.00	\$879.83		

Closing Balance:

\$120.17