

Secondary School Grant Application

APPLICATION GUIDELINES

Secondary schools can apply for a grant up to a \$1000.00 to address a health topic within your school. This grant is a competitive process with limited grants available. Only one grant will be awarded per school for the 2023/2024 school year.

You must use a [Healthy School Approach](#), which includes the creation of a group/use of an existing group to address the health topic. Please visit www.bchu.org/schoolhealth > Become a Healthy School, for more resources.

The group working on the health topic must have representation from students and staff. It is also encouraged to have representation from parents/guardians and/or community partners.

Preference will be given to projects that demonstrate sustainability (the project/the benefits of the project are able to continue beyond the planned project time frame and benefit future students/staff/school community members)

Reporting requirements: Successful applicants will be expected to complete a reporting form explaining outcomes, financial accountability, and key takeaways from the projects. Things to include in your plan: saving all receipts and keeping reliable financial records, like a simple project ledger (Please see template example and example ledger on website)

APPLICATION FORM

- Please complete the application and email to schools@bchu.org by December 15, 2023.
- Applications will be reviewed, and all schools will be notified of their application status by January 8, 2024.
- The grant money will be provided to schools on January 15, 2024.
- Reporting form and template information to be submitted no later than: June 30, 2024 to schools@bchu.org

SCHOOL INFORMATION

Secondary School Name:

Name of Applicant(s):

Name of Principal:

Signature of Principal:

PROJECT INFORMATION

Name of Project:

What health topic is your project addressing?

Purpose for project (Why do you believe this is an important topic to address in your school? What sparked this idea?):

Goals of the project (What impact are you hoping to have in your school community? The more specific you can be in this section, the better):

Project Action Plan with Timeline

How will you measure your success? (How will you know if your project has made a difference? What changes will you see, hear and/or feel in your classroom, school and/or community?):

Additional questions to consider:

Who is measuring the success?

What tools will be used to collect data? Do these tools already exist, or will someone have to create them?

How often will you collect data?

Will the person doing the measuring need training?

Will some of the funds be needed to measure the success?

Are there any ethical considerations?

Are there any school board policies which need to be considered?

Please draft a budget with anticipated costs of resources and materials. (Note: Do not forget to save money to celebrate your success!)

Share any project steps along the way and final success with us through social media (@BrantHealthUnit)

Please email schools@bchu.org or call 519-753-4937 ext. 459 if you have any questions or are looking to discuss any parts of the application/process.